

11 August 2004 *gaf*

**MEMORANDUM OF AGREEMENT  
BETWEEN  
DIRECTOR, NAVY MARINE CORPS INTRANET  
AND  
HEADQUARTERS UNITED STATES AIR FORCE  
ON  
NAVY MARINE CORPS INTRANET**

**1. Purpose.** To define and establish roles and responsibilities of the Department of Navy (DON), the Department of the Air Force (AF), and their subordinate organizations for implementing the Navy Marine Corps Intranet (NMCI) in support of DON and AF tenant units and or personnel.

**2. References.**

- a. DoD Directive 8100.1, Global Information Grid (GIG) Overarching Policy, 19 September 2002
- b. DoD Instruction 5200.40, Information Technology Security Certification and Accreditation Process (DITSCAP), 30 December 1997
- c. Air Force Instruction 33-115v1, Network Management, 15 November 2002
- d. Air Force Instruction 33-202, Network and Computer Security, 26 September 2003

**3. Scope.** This Memorandum of Agreement (MOA) is the overarching, top-level agreement that applies to DON and AF elements supporting NMCI and/or using or will be using NMCI contractor provided services. Both parties to this agreement understand that this document provides the boundaries for the subsequent creation of host-tenant Interservice Support Agreements (ISSAs)/MOAs that will govern installation level relationships.

**4. Background.** The DON is migrating to an enterprise wide network and computing environment with a standard architecture and services, and a uniformly high level of security through the NMCI program. NMCI is a seat services contract under which the DON pays a per-seat price for delivery of computing services to DON users, and the contractor owns and operates the computing equipment and infrastructure. Federal statutes, DoD, DON, and/or Navy Command directives and instructions provide the overarching policy that governs every aspect of the Naval network and computing environment. NMCI is a major component of this environment and operates within the bounds of that policy. AF and DON tenant organizations shall take appropriate actions to ensure continued connectivity, directive/instruction compliance and ensure legacy applications are able to function after affected organizations transition to NMCI.

**5. Responsibilities.**

- a. The AF will:



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- (1) Direct AF communications units to process a detailed local ISSA/MOA among the AF communications unit and the supported DON commander detailing, at a minimum, the specific support agreement, responsibilities, and points of contact.
- (2) Allow local AF communications commander to authorize NMCI use and possession of available AF spare dark fiber to ensure physical separation.
- (3) Allow NMCI contractor to fund and install an NMCI owned network on AF installations using an AF and DON approved provider. The NMCI contractor will retain ownership of all NMCI provided network components and all DON owned legacy components in accordance with the NMCI contract.
- (4) Allow NMCI contractor to fund and implement an AF standard Community of Interest VPN to service NMCI customers as an alternative option approved by the DON.
- (5) Enable the communications ports as authorized and necessary for NMCI on base firewalls, such that the ports, protocols and services used meet the conditions in reference 2.a above after a proper computer security risk assessment in accordance with and as mandated by the DoD Information Technology Security Certification and Accreditation Process (DITSCAP).
- (6) Notify local NMCI point of contact (POC) of AF network configuration changes that may directly impact NMCI system platforms and or applications 14 days in advance.
- (7) Support collection of technical information system data and reports to facilitate performance assessment and management for AF networks utilized by NMCI subject to the local MOA and constraints imposed by references 2.b, 2.c and 2.d above and the AF Certificate of Networkiness and Certificate to Operate.
- (8) Strive to meet NMCI performance goals as delineated in the NMCI contract, this MOA and existing local ISSAs/MOAs.

b. The DON will:

- (1) Provide like in-kind services currently provided to AF organizations existing on DON installations. The service shall prevent loss of capabilities. Specifically:
  - a. Convert AF personnel receiving DON seat services to NMCI seats in accordance with existing ISSAs/MOAs. If the terminals are Defense Message System (DMS) capable, NMCI replacement seats will have the DMS capability when available.
  - b. Provide AF units receiving connectivity from DON units with similar NMCI connectivity in accordance with existing ISSAs/MOAs.
- (2) Provide NMCI seats to AF personnel on DON installations hosting small numbers of AF personnel in accordance with existing local ISSAs/MOAs.
- (3) Provision for any temporary or permanent additions of AF personnel in accordance with existing local ISSAs/MOAs.
- (4) Work with the NMCI contractor to obtain authorization from local AF commander responsible for communications prior to taking actions to use, modify, or impact AF infrastructure, buildings, or grounds. The NMCI contractor shall be directed to follow established base policies for digging permits, building modifications, and computer security.



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- (5) Work with the NMCI contractor to fund network modifications and expansion of infrastructure as required by NMCI on AF installations using an AF and Navy approved provider.
- (6) Comply with AF network security policies at references 2.c and 2.d above when local physical or logical connectivity exists between NMCI and AF networks on AF installations, or when DON personnel receive AF network services. Waivers will be required for any deviations to DON or USMC network security policy.

c. The AF and DON will:

- (1) Ensure each relevant location develops a local MOA within the constructs of this headquarters level MOA detailing relationships, service level agreements, and POCs.
- (2) Allow the NMCI Contractor the opportunity to remove any cable plant infrastructure owned by the NMCI Contractor at AF facilities at such time as the DON no longer requires it. The NMCI Contractor shall remove such infrastructure within 45 days of the end of usage and shall return the property from which it is removed to its original condition. If the NMCI Contractor chooses not to remove such infrastructure, it shall be considered relinquished (title transferred) to the host and may be used by the host at its discretion. This does not include powered network devices. Additionally dark fiber authorized for NMCI use by the local AF communications commander under paragraph 5.a.(2) shall not be removed but relinquished to the AF at the end of the same 45-day period.
- (3) Not access tenant-owned data/cable/network devices/equipment rooms/ducts without specific approval from data/equipment/facility owner.
- (4) Coordinate planned service outages at least 7 days in advance.
- (5) Provide minor touch labor (warm and cold reboots, checking cables, etc.) for sites that require on-site assistance for tenant units with small personnel numbers at no cost to the tenant service provider.
- (6) Develop an alias naming solution to allow tenant personnel a ".tenant service.mil" e-mail address in addition to their host provided standard e-mail address. AF tenants organizations on USMC installations shall conform to USMC guidance for naming solutions.
- (7) Provide Nonsecure Internet Protocol Router Network (NIPRNet) services to tenant students at their school location at no cost to tenant Service.
- (8) Ensure communications requirements of new units are addressed during the formal Site Activation Task Force (SATAF) planning process

**6. Resource Summary.** This agreement constitutes resource impacts affecting both parties.

**7. Implementation.** This agreement is effective upon the date of the last signature hereto and will remain in effect indefinitely. It will be reviewed annually on the anniversary date for currency, correctness, and continued applicability. It can be modified, if mutually agreeable, within 30 days at the request of either party to incorporate additions, deletions, or amendments

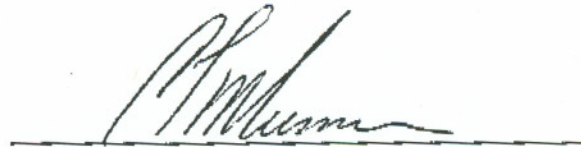
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necessitated by changes in policy, regulations, or law. It may be terminated by any party 180 days after written notification is given to the other party, or sooner if mutually acceptable.



Ronnie D. Hawkins, Jr.  
Colonel, USAF  
Director, Communications Operations  
DCS, Installations and Logistics  
Headquarters, US Air Force

Date: 24 Aug 04



Charles L. Munns  
Rear Admiral  
Director, Navy Marine Corps Intranet  
Department of the Navy

Date: 12 Aug 04